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Bf-4727

Approved For Release 2002/01/14 : CIA-RDP79-00065A000100120010-6

TO : Chief, Technical Accounting Staff 10 April 1957

SUBJECT : Common Employee Index Number

REFERENCES: (a) Proposed Memorandum to Chief, Management Staff, from Deputy Comptroller, Subject as Above

(b) Memorandum for Chief, Technical Accounting Staff from Chief, Finance Division, dated 18 June 1954, Subject: Employee Index Number

1. The proposal presented in reference (a) has been reviewed and comments are furnished in the following paragraphs.
2. Although, as indicated by reference (b), we recognize the advantages which appear to be available through adoption of a common employee numbering system, we feel that the impact and cost of converting to such a system, as well as the additional administrative controls and records required to operate such a system have been significantly understated insofar as application to unvouchered payrolls are concerned. In fact, it is our view that we could not hope to successfully accomplish complete conversion to the new systems with presently available manpower, even under authorization to undertake extensive overtime.

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4. In summary, as a matter of principle, (1) we favor the use of a common index number for staff employees provided security factors are resolved in such manner as to permit use of the index number for all reference purposes without restriction except that all actions relating the number to true names or pseudonyms would necessarily be classified, and (2) we do not feel that the proposal with respect to the assignment of index numbers to agents is practicable for use by Finance Division and, accordingly, we recommend its rejection.

Also, we have some reservations as to the substance of several of the advantages claimed for the proposal, and doubt that any significant manpower saving would accrue through adoption of the proposal.


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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP							
TO	NAME AND ADDRESS			INITIALS		DATE	
1	Chief, TAS - 200 Alcott			JWG		15 Apr	
2							
3				PMB		7 May	
4							
5							
6							
ACTION		DIRECT REPLY		PREPARE REPLY			
APPROVAL		DISPATCH		RECOMMENDATION			
COMMENT		FILE		RETURN			
CONCURRENCE		INFORMATION		SIGNATURE			
Remarks: <u>To 1 & 2:</u> Let's discuss this and decide what next. JWG 15 Apr.							
FOLD HERE TO RETURN TO SENDER							
FROM: NAME, ADDRESS AND PHONE NO.						DATE	
Chief, Finance Division							
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Mr. [REDACTED]
Revised per our
discussion. Call me
when ready to proceed
further.

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10/16/79 10:00 - 10:01 10:00